

**ROBERTS PARK FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 27, 2006**

Call to Order President Larry Boettcher called the meeting of the Roberts Park Fire Protection District Board of Trustees to order at 7:30 p.m. at the Firehouse. Group assembled recited the Pledge of Allegiance.

Roll Call

Trustee.....	Larry Boettcher
Trustee.....	Joseph Kelly
Trustee.....	Patrick Lorenz
Chief.....	William Doherty
Deputy Chief.....	Frederick Vollinger
Assistant Chief.....	Edmund Murphy
Commissioner.....	Jerry Dietz
Commissioner.....	Joseph Kaech
Commissioner.....	Kenneth Osborne
Administrative Assistant.....	Don Fontana
Accountant.....	Terry Coleman
Attorney.....	Richard Jalovec

Open to Floor None at this time.

Ordinance No. 06-O-01 Attorney Jalovec presented Ordinance No. 06-O-01, an ordinance to extend and change the fiscal year of the Illinois Fire Districts Employee Benefit Cooperative. This ordinance would change the Co-op’s fiscal year to a calendar year, which will be effective for 17 months. President Boettcher moved to approve Ordinance No. 06-O-01. Seconded by Trustee Lorenz. Passed unanimously.

RPFDP Open House At this time Firefighter/Paramedic Don Huenecke gave a brief presentation on the Open House, to be held at both Stations 1 and 2, on October 7, 2006. The Open House will be from 1 p.m. to 4 p.m.; some events will be held at one station and not the other, depending upon the accommodations of each station. F/P Huenecke noted that the advertising will designate which events are being held at each station. Chief Doherty remarked that the Open House schedule will also be published in the District newsletter beforehand.

Ordinance No. 06-O-02 Attorney Jalovec presented Ordinance No. 06-O-02, the Prevailing Wage Ordinance, which sets the prevailing wage for employees on public works in the state of Illinois. President Boettcher moved to approve Ordinance No. 06-O-02. Seconded by Trustee Kelly. Passed unanimously.

Reappointment of Commissioner Osborne Kenneth Osborne was sworn in for another three-year term as Fire Commissioner and given an oath of office.

Board Approval

Minutes – Regular Meeting

President Boettcher moved to accept the minutes of the meeting of May 23, 2006 as presented. Seconded by Trustee Lorenz. No additions or corrections. Passed unanimously.

Minutes – Closed Session

President Boettcher also moved to accept the minutes of the May 23rd closed session as presented. Seconded by Trustee Kelly. No additions or corrections. Passed unanimously.

Accounts Payable & Treasurer's Report

President Boettcher made a motion to accept the purchase journal and accounts payable ending June 27th in the amount of \$165,399.70. Seconded by Trustee Kelly. No additions or corrections. Passed unanimously. President Boettcher also moved to approve the Treasurer's Report. Seconded by Trustee Lorenz. Trustee Lorenz made a recommendation to post the Treasurer's Report on the bulletin board for public view. Passed unanimously.

Trustee Lorenz reported that the District had previously held a Certificate of Deposit with Bridgeview Bank in the approximate amount of \$187,000.00. He has since divided this CD into two accounts: one, a 13-month \$100,000.00 CD with a 5.5% interest rate; the other, a money market account with a deposit of \$87,453.75, with a variable interest rate of 4.75% until October. Both accounts are held with Bridgeview Bank. Trustee Lorenz will reevaluate the interest rate on the money market in October 2006.

There was concern over whether the District would be insured for the two separate accounts at Bridgeview Bank, as both accounts are under the same name. The District will obtain in writing from Bridgeview Bank that each account is insured up to \$100,000.00.

Budget Review

President Boettcher reported in the budget review that with 1 month gone, revenues at Station 1 are estimated at 6.7%. He congratulated the Chief and his staff on a job well done. Station 2 is also doing well. August 1st will mark one year of Roberts Park's direction of Station 2, and a progress review will be done at this time.

Chief Doherty presented the Board with a report on the Justice equipment, including its condition, that of the station, and inventories. He also provided a CD containing the video the District took of all of the Justice equipment in the condition in which it was when taken over. These reports will be given to the Village of Justice as well for its review.

The President complimented the Chief and the rest of the District on their involvement in the Hickory Hills Street Fair. Chief Doherty thanked F/P Don Huenecke for coordinating the District's participation.

Reports of Officials

Chief

G.T. Mechanical has presented its heating/cooling maintenance agreement to Roberts Park. Battalion Chief Foster researched the terms along with those of other companies. G.T. Mechanical's price for one year of maintenance was \$3,196.00; Roberts Environmental, \$4,264.00; and Midwest Mechanical declined to bid. The Chief recommended continuing the receipt of maintenance from G.T. Mechanical. President Boettcher moved to accept the bid of G.T. Mechanical of \$3,196.00 for one year of heating/cooling maintenance. Seconded by Trustee Kelly. Passed unanimously.

Chief Doherty reported that the tower ladder is in need of repair. There is a series of cracks in the body structure. These repairs should be covered by KME, the manufacturer of the equipment, through whom the District has a ten-year warranty. The cradle of the chassis is damaged as well, and the roof is dented. KME will stand behind the truck, and requested a punchlist of the various problems with the vehicle. They will have someone out this week to take the vehicle back to Pennsylvania to repair it at no cost to the District. President Boettcher recommended researching the problems others may have had with the same vehicle make. In the meantime Roberts Park is utilizing North Palos's backup truck, which is obtaining fuel from the City of Hickory Hills.

The Village of Justice is evaluating the cost of the necessary repairs to put its engine into service. It will notify the Chief of its decision.

The District received a request from U.S. Bank for its financial statements, with which the Chief has complied. Terry Coleman noted that this is becoming a common request.

Chief Doherty reiterated that there will be an Open House on October 7, 2006, at both Stations 1 and 2. A newsletter will come out before then that will advertise the event. The Chief noted that the newsletter includes the entirety of both Hickory Hills and Justice. The residents of Hickory Hills that are serviced by North Palos FPD have been notified that they will receive Roberts Park newsletters, and there have been no objections thus far.

Chief Doherty would like to begin looking into the purchase of a new ambulance. The District's backup ambulance is now eight years old; it has mechanical problems and leaks oil on a regular basis. The District's policy has been to purchase a vehicle, run it on the front line for four years, and then use it as a backup for four additional years. The backup ambulance has reached the point where it would typically be replaced. The Chief estimates the cost of a new ambulance at \$105,000.00 to \$107,000.00. Chief Doherty will meet with Chief Lipinski of the Bridgeview Fire Department to discuss the possibility of leasing an ambulance. The Trustees agreed to draw up vehicle specifications for the replacement of the ambulance.

The Hickory Hills Herald published an article on the MABAS decon vehicle at Roberts Park. The decon vehicle was also on public display at the Hickory Hills Street Fair.

Deputy Chief

F/P Don Huenecke attended a Technical Rescue course on structural collapse at the University of Illinois Champaign-Urbana. Chris Knights was an evaluator for a deployment drill held at UIUC as well.

The Deputy Chief has been in contact with Oak Lawn Central regarding two incidents that were delays in dispatch. Oak Lawn has acknowledged one incident as a result of call prioritization by the dispatcher. The second incident resulted from a time difference between the dispatch center and the Hickory Hills Police Department 911 center; they are not synchronized, with an approximate four minute discrepancy. They are in the process of rectifying the matter.

The District applied for an Illinois Public Risk Fund grant for \$7,800.00 for turnout gear.

The decon truck will be traveling to MABAS 21 to do four classes per day at four different locations in an effort to accommodate all of its members.

July 1st will begin the roadway safety policy that will address operating in traffic zones, wearing safety vests, and putting up signage for emergency situations.

Regarding Station 2 dispatch: Deputy Chief Vollinger has a meeting with J&L on this coming Thursday to establish a separate tone for Station 2. Up to the present time both stations have had the same tone, which has caused inconveniences. The tone has been installed in the Oak Lawn dispatch center, with only the reprogramming remaining.

As of July 1st, Oak Lawn will have a private line for fireband radios. If departments such as police or public works have fireband radios in their vehicles, they will need the private line to hear the communications.

The District currently has two training houses it will be using until around July 12th: 7740 Banks and 8959 83rd St., both in Justice.

Assistant Chief

The Assistant Chief has been in the process of networking Stations 1 & 2 with a virtual private network (VPN). Intelligent Solutions, which also services the Village of Justice, the Hickory Hills Police Department, and Oak Lawn Dispatch, is providing services, having thus far installed a firewall. He is also in the process of speeding up the connection between the two stations, and will then work on reconnecting the CAD system at Station 1 and eventually at Station 2. A/C Murphy noted that the purpose of the CAD system will be to interface with the Firehouse software, which will be used to input data from Station 2 to Station 1.

The Justice Chamber of Commerce will be holding its annual Rib Fest on July 29th at Chet's Melody Lounge. It will be held from 12 p.m. to 4 p.m.; the cost is \$25 for all you can eat for adults, \$12 for kids ages 6 – 12, and free for children under 6. Lt. Duffy, Deputy Chief Bachman of Justice, and A/C Murphy will be cooking.

Commissioners

Jerry Dietz expressed his appreciation to the Board, Chief Doherty, and the rest of the District for their patience with his illness.

Attorney

Attorney Jalovec is still working on the tax levy objection, filed by the District some months ago. He hopes to have a recommendation for the Board shortly.

Unfinished Business

None.

New Business

None.

Closed Session

President Boettcher moved to recess the regular meeting of the Board of Trustees at 8:20 p.m. and go into closed session to discuss personnel. Seconded by Trustee Kelly. Passed unanimously.

Adjournment

Regular meeting reconvened at 9:17 p.m. President Boettcher moved to adjourn the regular meeting of the Board of Trustees. Seconded by Trustee Lorenz. Passed unanimously. Meeting adjourned at 9:20 p.m.